

Financial Aid Appeal Due to Loss of Employment

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Financial Aid Office Name]

[Institution Name]

[Institution Address]

[City, State, Zip Code]

Subject: Appeal for Financial Aid Consideration

Dear [Financial Aid Officer's Name],

I hope this message finds you well. I am writing to formally appeal for the reconsideration of my financial aid status due to my recent loss of employment.

As of [Date of Job Loss], I was employed as [Your Job Title] at [Company Name]. Unfortunately, due to [brief explanation of reason for job loss, e.g., company downsizing, termination], I am now unemployed and facing significant financial hardship.

This unexpected loss of income has made it increasingly difficult for me to meet my educational expenses, including [tuition, books, housing, etc.]. As a committed student at [Institution Name], I am eager to continue my education but require assistance to do so.

I kindly request a review of my financial aid application in light of my current situation. If necessary, I can provide documentation, such as my [termination letter, unemployment benefits, etc.], to support my appeal.

Thank you for considering my circumstances. I appreciate any assistance you can provide and look forward to your response.

Sincerely,

[Your Name]

[Your Student ID Number]