

# Request for Participation in Product Exhibition

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company]

[Your Company Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request your participation in our upcoming product exhibition, scheduled to take place on [Exhibition Date] at [Exhibition Venue]. This event aims to showcase innovative products and connect businesses with potential clients.

We believe that your participation would add great value to the exhibition and provide you with an excellent opportunity to showcase your products to a targeted audience.

We would be pleased to provide you with any additional information you may require and discuss the details further.

Thank you for considering this opportunity. I look forward to your positive response.

Best regards,

[Your Name]

[Your Position]

[Your Company]