

Product Customization Request

Date: [Insert Date]

To: [Recipient's Name]

Company: [Recipient's Company]

Address: [Recipient's Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request customization for the specialized product, [Product Name/ID], that we recently discussed.

Customization Details:

- **Specification 1:** [Detail 1]
- **Specification 2:** [Detail 2]
- **Specification 3:** [Detail 3]

Please let me know if the requested customizations can be accommodated and any associated costs or timelines.

Thank you for your assistance, and I look forward to your prompt response.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]