

Sales Contract Renewal Recommendation

Date: [Insert Date]

To: [Recipient Name]

[Recipient Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. As we approach the expiration of our current sales contract dated [Insert Contract Date], I would like to take this opportunity to recommend the renewal of our agreement.

Our partnership has proven beneficial, and I believe that renewing the contract will allow us to continue to build on our mutual success. Some key highlights from the past year include:

- Consistent quality of products delivered
- Timely fulfillment of orders
- Increased sales volume by [insert percentage]

Considering these factors, I strongly recommend that we initiate the renewal process at your earliest convenience. I am confident that with renewed terms, we can achieve even greater results in the upcoming year.

Please let me know a suitable time to discuss this further or if you require any additional information.

Thank you for considering my recommendation.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]