

Sales Contract Extension Proposal

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

Dear [Recipient's Name],

I hope this message finds you well. We are writing to propose an extension of our current sales contract, originally set to expire on [Original Expiration Date]. Given the mutual benefits we have experienced and the ongoing success of our collaboration, we believe that extending the contract would be advantageous for both parties.

We propose extending the terms of the contract for an additional [Duration of Extension], under the same conditions outlined in the original agreement. We are confident that this extension will allow us to continue building on our successful partnership and achieve our shared objectives.

Please let us know if you are open to discussing this proposal further. We are happy to schedule a meeting at your earliest convenience to address any questions or concerns you may have.

Thank you for considering our request. We look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]