

Shipment Ready for Pickup

Dear [Recipient's Name],

We are pleased to inform you that your shipment is now ready for pickup at our facility.

Details of the Shipment:

- **Order Number:** [Order Number]
- **Pickup Location:** [Location Address]
- **Pickup Date:** [Date]
- **Pickup Time:** [Time]

Please bring a valid ID and your order confirmation for verification when picking up your shipment.

Thank you for choosing [Company Name]. If you have any questions, feel free to contact us at [Contact Information].

Sincerely,

[Your Name]
[Your Position]
[Company Name]