

Reference Letter for Independent Contractor

[Your Name]
[Your Position]
[Your Company]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Position]
[Recipient's Company]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to provide a reference for [Contractor's Name], who worked as an independent contractor for [Your Company] from [Start Date] to [End Date]. During this period, [he/she/they] was responsible for [brief description of duties and projects].

[Contractor's Name] demonstrated exceptional skills in [mention specific skills or projects]. [He/She/They] consistently met deadlines, displayed professionalism, and contributed positively to our team.

I would highly recommend [Contractor's Name] for future projects, as [he/she/they] brought great value to our organization. If you have any further questions, please feel free to contact me.

Sincerely,

[Your Name]
[Your Position]
[Your Company]