

Letter of Recognition

Date: [Insert Date]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to express my heartfelt gratitude for the trust you have shown in referring [Referral's Name/Service] to your network. Your support means a great deal to me and my business.

As a token of my appreciation, I would like to recognize your efforts with [mention any reward or acknowledgment, e.g., a gift card, discount, etc.]. Your referrals not only help my business grow but also reaffirm the trust and confidence that clients place in us.

Thank you once again for your continued support. I look forward to serving you and your referrals in the future.

Warm regards,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]