

# Subject: Request to Participate in Our Live Online Workshop

Dear [Recipient's Name],

I hope this message finds you well. I am writing to invite you to participate in our upcoming live online workshop titled "[Workshop Title]," scheduled for [Date] at [Time]. This workshop aims to explore [brief description of the workshop topic].

Your expertise and insights would greatly contribute to the discussions and activities we have planned. We believe that your participation could enrich the experience for all attendees.

Please let us know if you would be interested in joining us. We would be delighted to have you as part of this event.

Thank you for considering this opportunity. I look forward to your positive response.

Best regards,  
[Your Name]  
[Your Job Title]  
[Your Organization]  
[Your Contact Information]