

Request for Extension of Free Trial

Date: [Insert Date]

To [Recipient's Name],

[Company/Organization Name]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request an extension of the free trial period for [Product Name]. I have been utilizing the product for the past [duration of trial], and I appreciate its features and benefits.

However, I believe that an additional [number of weeks/days] would allow me to explore its full capabilities and better evaluate its suitability for my needs.

Thank you for considering my request. I look forward to your favorable response.

Sincerely,

[Your Name]

[Your Position]

[Your Company/Organization Name]

[Your Contact Information]