

Special Loyalty Bonus Notification

Dear [Employee's Name],

We are thrilled to announce a special loyalty bonus in recognition of your dedicated service to [Company Name]. As a valued member of our team, your hard work and commitment have not gone unnoticed.

As a token of our appreciation, we are pleased to award you a loyalty bonus of [Bonus Amount]. This bonus will be included in your upcoming payroll on [Payment Date].

Thank you for your continued contributions to our success. We look forward to achieving even greater milestones together.

Best Regards,

[Your Name]
[Your Position]
[Company Name]