

Personal Circumstance Disclosure Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Organization/Institution Name]

[Organization Address]

[City, State, Zip Code]

Subject: Disclosure of Personal Circumstances for Aid Consideration

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally disclose my personal circumstances that I believe should be considered in my application for financial aid. I want to express my commitment to my education, and I am seeking your understanding and support during this challenging time.

[Briefly describe your personal circumstances (e.g., financial difficulties, health issues, family responsibilities) that affect your ability to continue your studies or seek financial help. Include relevant details but maintain privacy.]

Given these challenges, I am requesting your consideration for any available financial aid options that might assist me in continuing my education without further distress.

Thank you for your attention to my situation. I appreciate the work that you do and your understanding in this matter. Please feel free to contact me if you need any further information or documentation.

Sincerely,

[Your Name]