

# Subject: Sponsorship Proposal for Annual Charity Gala

Date: [Insert Date]

Dear [Recipient's Name],

We are excited to announce our upcoming Annual Charity Gala, scheduled for [Insert Date], at [Insert Venue]. This event aims to raise funds for [Specific Cause/Charity] and support the valuable work we do in our community.

We are reaching out to invite [Recipient's Company Name] to become a key sponsor for this prestigious event. As a leader in [Recipient's Industry], your support would be invaluable in helping us achieve our fundraising goals.

## Sponsorship Benefits:

- Logo placement on promotional materials.
- Recognition in the event program and website.
- Complimentary tickets to the gala.

We have different sponsorship levels available, ranging from [Insert Amount] to [Insert Amount]. Each level includes unique benefits tailored to maximize your visibility during the event.

We would love the opportunity to discuss this partnership further. Please feel free to contact me at [Your Phone Number] or [Your Email] to explore how we can work together to make a difference.

Thank you for considering this opportunity to support [Charity's Name] and the community.

Sincerely,

[Your Name]

[Your Title]

[Charity Name]

[Charity Contact Information]