

Noise Abatement Request

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request your assistance in addressing a noise issue that has been affecting my ability to work effectively in my freelance capacity.

Over the past [duration], I have been experiencing [describe the noise issue, e.g., loud machinery, barking dogs, etc.], particularly during [specific times]. This has significantly impacted my productivity and peace while working from home.

I would greatly appreciate your guidance or any measures you could take to help mitigate this situation. I believe that by working together, we can find a solution that benefits both parties.

Thank you for your understanding and attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]