

Stakeholder Input for Press Release Enhancement

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Address]

Dear [Recipient's Name],

We appreciate your ongoing partnership and support. As we prepare to release our upcoming press announcement regarding [briefly describe the topic of the press release], we would value your input to ensure our message resonates effectively with our target audience.

We kindly request your feedback on the following key points:

- Clarity of the message
- Relevance to our stakeholders
- Overall tone and approach

Additionally, any suggestions on improvements or specific angles you believe would enhance our press release are welcome.

Thank you for your attention to this matter. We look forward to your valuable insights. Please respond by [insert deadline] to allow us ample time for adjustments.

Sincerely,

[Your Name]

[Your Title]

[Your Company/Organization]

[Your Contact Information]