

Milestone Confirmation

Dear [Freelancer's Name],

I hope this message finds you well. I am writing to confirm the completion of the following milestone in our project:

Milestone Details

- **Milestone Title:** [Title of the Milestone]
- **Description:** [Brief description of the milestone]
- **Due Date:** [Due date]
- **Payment Amount:** [Payment amount]

I have reviewed the work and am pleased with the progress. I will process the payment of [Payment Amount] by [Payment Date].

Thank you for your hard work and dedication. Please let me know if you have any questions.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]