

# Confirmation of Participation in Regulatory Review

Date: [Insert Date]

[Stakeholder Name]

[Stakeholder Title]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Stakeholder Name],

We are pleased to confirm your participation in the upcoming regulatory review session scheduled for [Insert Date] at [Insert Time]. This review is a critical part of our ongoing efforts to ensure compliance and engage our stakeholders effectively.

The session will be held at [Insert Location or Virtual Link]. During this meeting, we will discuss [briefly outline the agenda topics]. Your insights will be invaluable to this process.

Please let us know if you have any specific topics or questions you would like to address during the session. We appreciate your commitment and look forward to your contributions.

Thank you for your participation.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Contact Information]