

# **Reminder: Upcoming Online Stakeholder Consultation**

Dear [Stakeholder's Name],

This is a friendly reminder about the upcoming online stakeholder consultation scheduled for [Date] at [Time] (Timezone).

We value your input and would love to hear your thoughts on [Brief Topic Description].

Please confirm your attendance by replying to this email. You can access the consultation via the following link:

[Join Online Consultation](#)

Thank you for your continued support and engagement.

Best regards,

[Your Name]

[Your Position]

[Your Organization]

[Contact Information]