

# Stakeholder Alignment Feedback Collection

Dear [Stakeholder Name],

We hope this message finds you well. As part of our ongoing commitment to ensuring alignment and collaboration among stakeholders, we would like to gather your valuable feedback on our recent initiatives.

Please take a moment to reflect on the following questions:

- What aspects of the project do you believe are working well?
- Are there any challenges or roadblocks that you have encountered?
- How can we improve our collaboration moving forward?
- Do you have any additional comments or suggestions?

Your insights are essential for our collective success. Please respond by [Deadline Date] to ensure your feedback is included in our review.

Thank you for your time and support!

Sincerely,  
[Your Name]  
[Your Position]  
[Your Organization]