

Stakeholder Alignment Feedback Assessment

Date: [Insert Date]

From: [Your Name]

To: [Stakeholder's Name]

Subject: Stakeholder Alignment Feedback Assessment

Dear [Stakeholder's Name],

I hope this message finds you well. As part of our ongoing commitment to ensure alignment among key stakeholders in our project, we would like to gather your valuable feedback on the current status of our collaboration.

1. Alignment

Do you feel that the project objectives align with your expectations and goals? Please provide details:

[Your Feedback Here]

2. Communication

How would you rate the communication within the team? Any suggestions for improvement?

[Your Feedback Here]

3. Contributions

Do you feel that your contributions are being recognized and valued? Please elaborate:

[Your Feedback Here]

4. Additional Comments

Any other feedback or concerns you would like to address?

[Your Feedback Here]

Thank you for taking the time to provide your insights. Your feedback is essential in ensuring the success of our collaboration.

Best regards,

[Your Name]

[Your Position]

[Your Contact Information]