

# Invitation for Input on Stakeholder Exit Assessment

Dear [Stakeholder's Name],

We hope this message finds you well. As part of our ongoing commitment to improve our processes and gather valuable insights, we are conducting a Stakeholder Exit Assessment.

Your experience and perspective are incredibly important to us, and we would greatly appreciate your input in this assessment. We believe that your feedback will help us understand our strengths and areas for improvement as we work to enhance our collaboration.

We invite you to participate in a brief survey which will take approximately [insert estimated time] to complete. Your responses will be kept confidential.

Please follow the link below to access the survey:

[Take the Stakeholder Exit Assessment Survey](#)

Thank you in advance for your valuable contribution. Should you have any questions, feel free to reach out to us at [insert contact information].

Best regards,  
[Your Name]  
[Your Job Title]  
[Your Organization]