

Stakeholder Risk Assessment Findings

Date: [Insert Date]

To: [Recipient's Name]
[Recipient's Title]
[Recipient's Organization]

Dear [Recipient's Name],

We are pleased to present you with the findings from our recent stakeholder risk assessment conducted on [Insert Date]. This assessment aimed to identify and evaluate the potential risks associated with our stakeholders and their impact on [Project/Organization Name].

Summary of Findings

- **Stakeholder 1:** [Brief description of risk and impact]
- **Stakeholder 2:** [Brief description of risk and impact]
- **Stakeholder 3:** [Brief description of risk and impact]

Recommendations

Based on the findings, we recommend the following actions to mitigate identified risks:

- [Recommendation 1]
- [Recommendation 2]
- [Recommendation 3]

We appreciate your attention to these findings and are available for further discussion at your convenience.

Sincerely,

[Your Name]
[Your Title]
[Your Organization]
[Your Contact Information]