

Collaboration Agreement

Date: [Insert Date]

From:

[Nonprofit Organization 1 Name]

[Address]

[City, State, Zip Code]

To:

[Nonprofit Organization 2 Name]

[Address]

[City, State, Zip Code]

Subject: Collaboration Agreement

Dear [Contact Name],

We are pleased to initiate discussions regarding a collaborative partnership between [Nonprofit Organization 1 Name] and [Nonprofit Organization 2 Name]. This agreement aims to outline the framework for our collaboration on [specific project or cause].

1. Purpose

The purpose of this collaboration is to [insert details about the objectives and goals].

2. Roles and Responsibilities

Both organizations agree to undertake the following roles:

- [Organization 1 Role/Responsibility]
- [Organization 2 Role/Responsibility]

3. Duration

The collaboration will commence on [Start Date] and will conclude on [End Date], unless extended by mutual agreement.

4. Funding

Each organization will contribute [insert funding details or resources].

5. Evaluation

Regular meetings will be held to assess the progress and impact of our collaborative efforts.

6. Termination

This agreement may be terminated by either party with [insert notice period] notice.

Please indicate your acceptance of this agreement by signing below.

Sincerely,

[Your Name]

[Your Title]

[Nonprofit Organization 1 Name]

Accepted By:

[Contact Name]

[Title]

[Nonprofit Organization 2 Name]

Signature: _____ Date: _____