

Community Engagement Collaboration Agreement

Date: _____

To: [Community Organization Name]

From: [Your Organization Name]

Subject: Collaboration Agreement for Community Engagement

Dear [Recipient Name],

We are pleased to formalize our agreement to collaborate on community engagement initiatives that aim to [briefly describe the purpose or goal of the collaboration]. This partnership between [Your Organization Name] and [Community Organization Name] represents a mutual commitment to [outline the shared goals or vision].

Objectives:

1. [Objective 1]
2. [Objective 2]
3. [Objective 3]

Roles and Responsibilities:

[Your Organization Name]: [List specific roles and responsibilities]

[Community Organization Name]: [List specific roles and responsibilities]

Timeline:

This collaboration will commence on [start date] and conclude on [end date].

Evaluation:

We will jointly evaluate the success of this engagement through [briefly describe evaluation methods].

We are excited about the potential of this collaboration and look forward to working together to enhance community engagement.

Thank you for your partnership.

Sincerely,

[Your Name]

[Your Title]

[Your Organization Name]

[Contact Information]