

Stakeholder Feedback Confirmation

Date: [Insert Date]

To: [Stakeholder's Name]

From: [Your Name]

Subject: Confirmation of Received Feedback

Dear [Stakeholder's Name],

We would like to confirm that we have received your feedback regarding [specific project or topic]. We appreciate the time you took to provide your insights and recommendations.

Your feedback is invaluable to us as we strive to improve our processes and outcomes. We are currently reviewing your suggestions and will consider them in our ongoing efforts.

Thank you once again for your contribution. Should you have any further comments or need additional information, please feel free to reach out.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]