

Project Proposal Disapproval

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Name]

Subject: Disapproval of Tech Project Proposal - [Project Name]

Dear [Recipient's Name],

Thank you for submitting your proposal for the [Project Name] project. We appreciate the time and effort you dedicated to outlining the objectives, scope, and potential impacts of this initiative.

After careful review and consideration, we have decided not to move forward with this project proposal. The decision is based on [brief reason for disapproval, e.g., budget constraints, misalignment with strategic goals, resource availability, etc.].

We encourage you to consider revising the proposal and re-submitting it in the future. Should you have any questions or wish to discuss this decision further, please do not hesitate to reach out.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Position]

[Your Company]