

Agreement for Participation in Tech Forum

Date: _____

To: [Participant's Name]

Address: [Participant's Address]

Dear [Participant's Name],

We are pleased to invite you to participate in the upcoming Tech Forum scheduled for [Date] at [Location]. This letter serves as an official agreement outlining the terms of your participation.

Terms of Agreement

1. **Event Details:** The Tech Forum will take place on [Date] from [Start Time] to [End Time].
2. **Roles and Responsibilities:** You will serve as a [Role/Position], presenting on [Topic].
3. **Compensation:** You will receive [Details of Compensation] for your participation.
4. **Intellectual Property:** Any presentations or materials created by you remain your intellectual property.
5. **Confidentiality:** Both parties agree to maintain confidentiality regarding any sensitive information shared.

Acceptance

Please sign below to confirm your participation and acceptance of the terms outlined in this agreement.

_____ **Participant Signature**

Date: _____

_____ **Organizer Signature**

Date: _____

We look forward to your valuable participation in the Tech Forum!

Sincerely,

[Your Name]

[Your Position]

[Organization Name]
[Contact Information]