

# Confirmation of Grant Funds Receipt

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Institution/Organization Name]

[Address Line 1]

[Address Line 2]

[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to confirm the receipt of the technology grant funds awarded to [Your Institution/Organization Name]. The amount of [Insert Amount] has been successfully transferred to your designated account.

This funding will be utilized for [brief description of intended use]. We appreciate your commitment to advancing technology within our community and look forward to your progress reports as stipulated in the grant agreement.

If you have any questions or require further assistance, please do not hesitate to contact us at [Your Contact Information].

Thank you for your dedication and efforts.

Sincerely,

[Your Name]

[Your Title]

[Your Organization Name]

[Your Organization Address]

[Your Organization Phone Number]

[Your Organization Email]