

Letter of Acknowledgment

Date: [Insert Date]

[Your Name]
[Your Position]
[Your Institution/Organization]
[Address Line 1]
[Address Line 2]

[Recipient Name]
[Recipient Title]
[Funding Agency/Organization]
[Address Line 1]
[Address Line 2]

Dear [Recipient Name],

I am writing to formally acknowledge the receipt of the [Name of Grant] awarded to [Your Institution/Organization]. We are grateful for the support provided by [Funding Agency/Organization] which allows us to continue our research in [Brief Description of the Research Topic].

The funding received will significantly contribute to [Explain how the grant will be used, e.g., specific research activities, technology development, etc.]. We are committed to utilizing these resources effectively and responsibly.

Thank you once again for this generous support. We look forward to sharing our progress and findings with you and the research community.

Sincerely,
[Your Name]
[Your Position]
[Your Institution/Organization]