

Freelance Collaboration Agreement

Date: [Insert Date]

To: [Freelancer's Name]

From: [Your Name/Company Name]

Dear [Freelancer's Name],

We are excited to begin our collaboration on [Project Name/Description]. This letter serves as a formal agreement to outline the terms of our partnership.

Scope of Work

[Define the specific tasks and responsibilities of the freelancer]

Payment Terms

[Outline payment structure, rates, and schedule]

Timeline

[Provide a timeline for the project including start and end dates]

Confidentiality

[Include any confidentiality agreements regarding project details]

We look forward to working together and are confident that this collaboration will be mutually beneficial.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]