

Technology Pension Plan Eligibility Criteria

Dear [Recipient's Name],

We are pleased to provide you with the eligibility criteria for the Technology Pension Plan. Please review the guidelines below to determine if you qualify:

- **Employment Status:** Must be a full-time employee of [Company Name] for at least [X] years.
- **Age Requirement:** Must be at least [X] years old by the time of retirement.
- **Contribution History:** Must have contributed a minimum of [X%] of your salary to the plan.
- **Performance Metrics:** Must meet or exceed specified performance metrics as set forth in your annual reviews.
- **Service Termination:** Must retire under [specific conditions] to qualify for the pension.

If you believe you meet the above criteria, please contact our HR department for further assistance and to discuss your options.

Thank you.

Sincerely,
[Your Name]
[Your Title]
[Company Name]