

Letter of Appreciation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my heartfelt appreciation for the opportunity to intern at [Company's Name] this past [duration of internship]. The experience has been invaluable to my professional growth and understanding of the tech industry.

During my time at [Company's Name], I had the chance to work on [specific projects or tasks], which significantly enhanced my skills in [related skills or technologies]. I am particularly grateful for the guidance and support from you and the entire team, which has inspired me to pursue a career in [specific field or area].

Thank you once again for this incredible opportunity. I look forward to staying in touch and hope to contribute to [Company's Name] in the future.

Sincerely,

[Your Name]