

Intellectual Property Compliance Agreement

Date: [Insert Date]

To: [Recipient's Name]

Company: [Recipient's Company]

Address: [Recipient's Address]

Dear [Recipient's Name],

As we embark on our collaboration regarding [Project/Technology Name], it is essential to ensure adherence to all intellectual property regulations and standards. This letter serves to outline our mutual responsibilities in protecting the intellectual property created or utilized during our partnership.

1. **Ownership:** Each party retains ownership of its pre-existing intellectual property. Any new intellectual property developed during this collaboration will be jointly owned unless otherwise agreed.
2. **Confidentiality:** Both parties agree to maintain confidentiality regarding any sensitive information exchanged during the course of this collaboration.
3. **Licensing:** Both parties grant each other a non-exclusive, royalty-free license to use, modify, and distribute the jointly developed intellectual property for the purpose of [specific purpose].
4. **Infringement:** In the event of any claim of infringement regarding the intellectual property used in the project, both parties agree to notify each other promptly.

Please confirm your acceptance of these terms by signing below.

Sincerely,

[Your Name]
[Your Position]
[Your Company]
[Your Address]
[Your Email]
[Your Phone]

Accepted by:

[Recipient's Name]

[Recipient's Position]
[Recipient's Company]