

# Salary Review Request

Date: [Insert Date]

To: [Manager's Name]

From: [Your Name]

Subject: Request for Informal Discussion on Compensation Package

Dear [Manager's Name],

I hope this message finds you well. I would like to request a brief informal discussion regarding my current compensation package and the possibility of a salary review. As I continue to contribute to our projects and grow within my role, I believe it would be beneficial to evaluate my compensation in relation to my performance and industry standards.

I am looking forward to your insights and feedback, and I hope we can set aside some time to discuss this matter at your convenience.

Thank you for considering my request. I appreciate your support and understanding.

Best regards,

[Your Name]

[Your Job Title]

[Your Contact Information]