

Letter of Refusal for New Technology Implementation

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Position]

[Company/Organization Name]

[Address]

Dear [Recipient's Name],

Thank you for your recent proposal concerning the implementation of [specific technology]. We appreciate your initiative in suggesting improvements to our processes.

After careful consideration, we have decided not to move forward with the implementation of this new technology at this time. This decision is based on [briefly state reason, e.g., budget constraints, alignment with organizational goals, etc.].

We value your input and encourage you to keep sharing your thoughts and suggestions for future improvements. Thank you for your understanding.

Sincerely,

[Your Name]

[Your Position]

[Company/Organization Name]

[Contact Information]