

Dear [Recipient's Name],

Thank you for your recent suggestion regarding the proposed technology upgrade for our department. We truly appreciate your initiative in seeking to enhance our operational capabilities.

After careful consideration and evaluation of our current priorities and budget constraints, we have decided to hold off on implementing this upgrade at this time. While we recognize the potential benefits, we believe it is in our best interest to focus on other pressing projects and immediate needs.

We value your input and would encourage you to continue sharing your ideas for future improvements. Thank you for your understanding.

Best regards,  
[Your Name]  
[Your Position]  
[Your Company]