Letter of Concern Over Unprofessional Tech Service Interaction

Date: [Insert Date]
[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]
To Whom It May Concern,
I am writing to express my concern regarding a recent interaction I had with your technical service team on [insert date of interaction]. Unfortunately, the level of professionalism displayed during this exchange was not in line with the high standards I expect from your company.
Specifically, [insert details of the unprofessional behavior or issue, including any relevant names dates, and specifics of the interaction]. This experience has left me feeling dissatisfied with your service and concerned about the support provided to customers.
I trust that your company values customer feedback, and I urge you to address this matter to ensure better service in the future. Please let me know how you plan to respond to this concern.
Thank you for your attention to this matter.
Sincerely,
[Your Name]