

Partnership Request for Tech Research Grant Application

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Address Line 1]

[Address Line 2]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to you on behalf of [Your Organization/Institution Name] to explore the possibility of a partnership in applying for the upcoming [Name of Grant] focused on [brief description of the research focus].

As you may know, [brief description of the relevance of the grant and research to both organizations]. We believe that by collaborating, we can enhance the scope and impact of our research and contribute significantly to the field of [mention relevant field or application].

Our team has a proven track record in [mention relevant experiences or achievements], and we are keen to leverage our expertise alongside your organization's strengths in [mention relevant strengths of the recipient's organization]. Together, we can [describe potential outcomes of the partnership].

We would be delighted to arrange a meeting to discuss this potential collaboration further and share our thoughts on how we can align our efforts for the grant application. Please let us know your availability for a call or a meeting in the coming weeks.

Thank you for considering this opportunity for collaboration. We look forward to hearing from you soon.

Sincerely,

[Your Name]

[Your Title]

[Your Organization/Institution Name]

[Email Address]

[Phone Number]