

# Declining Unsolicited Tech Sponsorship Offer

[Your Name]

[Your Title]

[Your Company]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Company]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Thank you for reaching out and for your interest in partnering with [Your Company]. We truly appreciate the time and effort you took to present your sponsorship proposal for [specific event or project].

After careful consideration, we must respectfully decline your offer at this time. While we recognize the value of your proposal, it does not align with our current goals and initiatives.

We wish you the best of luck in your endeavors and hope to potentially collaborate on future opportunities that may be a better fit.

Thank you once again, and we appreciate your understanding.

Sincerely,

[Your Name]

[Your Title]

[Your Company]