

# Acceptance of Internship Offer

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

[Employer's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

**Dear [Employer's Name],**

I am writing to formally accept the offer for the Technology Internship position at [Company's Name] as discussed on [Date of Offer]. I am thrilled about the opportunity to contribute to your team and gain invaluable experience in the technology field.

As per our discussion, I understand that my internship will begin on [Start Date] and will last until [End Date]. I am looking forward to working under the guidance of [Supervisor's Name] and collaborating with the team on exciting projects.

Thank you once again for this opportunity. Please let me know if you need any further information or documentation from my side before the internship starts.

Sincerely,

[Your Name]