

Notification of Termination of Cloud Service

Date: [Insert Date]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Dear [Client's Name],

We are writing to formally notify you of the termination of your cloud service with [Service Provider Name], effective [Effective Termination Date]. This decision has been made in accordance with the terms outlined in your service agreement.

Please ensure that you have downloaded and secured all your data by the termination date, as access to the service will no longer be available after this point.

We appreciate your understanding in this matter. If you have any questions or need further assistance, do not hesitate to contact us.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]