

Job Acceptance Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Hiring Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to formally accept the offer for the Data Scientist position at [Company's Name]. I am excited about the opportunity to join your team and contribute to the innovative projects at [Company's Name].

As discussed, I understand that my starting salary will be [Insert Salary] with benefits that include [Insert Benefits]. I confirm my start date as [Insert Start Date].

Thank you once again for this opportunity. I look forward to working with you and the rest of the team.

Sincerely,

[Your Name]