

Important Notice: Imminent Deadline for Loan Documents

Dear [Borrower's Name],

We hope this message finds you well. This is a reminder that the deadline for submitting the necessary loan documents is approaching quickly. To ensure the timely processing of your loan application, please submit the required documents by **[Deadline Date]**.

Required documents include:

- Completed Loan Application
- Proof of Income
- Credit Report Consent
- Asset Statements

Please reach out to us if you have any questions or need assistance with your application. You can contact us at [Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company]