

# Technology Service Agreement Renewal Notice

Date: [Insert Date]

To: [Client Name]

[Client Address]

[City, State, Zip Code]

Dear [Client Name],

We hope this message finds you well. This is a formal notice to inform you that your current Technology Service Agreement, originally dated [Insert Original Date], is set to expire on [Insert Expiration Date].

We value your partnership and are pleased to offer a renewal of the agreement to continue providing you with the highest level of service and support.

The renewal terms will remain consistent with the previous agreement and will take effect immediately following the expiration date. Please review the attached renewal agreement for details.

To secure your renewal, kindly sign and return the attached agreement by [Insert Return Date]. If you have any questions or require further clarification, please do not hesitate to reach out to us at [Insert Contact Information].

Thank you for your continued trust in our services. We look forward to supporting you in the upcoming term.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]