

Service Contract Renewal

Date: [Insert Date]

[Client's Name]

[Client's Address]

[City, State, Zip Code]

Dear [Client's Name],

We hope this message finds you well. We are writing to inform you that your current digital solutions service contract with us is approaching its expiration date on [Insert Expiration Date]. We value your partnership and would like to propose a renewal of the contract to continue providing you with our services.

Details of the renewal are as follows:

- **Contract Duration:** [Length of Renewal Period]
- **Services Included:** [List of Services]
- **Pricing:** [Renewal Pricing Details]
- **Payment Terms:** [Payment Terms]

Please review the proposed terms and let us know if you have any questions or require any adjustments. If you agree to the renewal, kindly sign and return the attached renewal agreement by [Insert Deadline].

Thank you for your continued trust in our services. We look forward to the opportunity to work together for another term.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]