

Letter of Service Extension

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Address]

Dear [Recipient's Name],

We are writing to formally notify you about the extension of our digital infrastructure services. Due to our strong partnership and your continued trust in our capabilities, we are pleased to extend the service agreement for an additional [duration, e.g., six months, year].

This extension will enable us to continue providing you with our enhanced digital solutions, ensuring that your infrastructure remains robust, reliable, and scalable to meet your evolving needs. We are committed to delivering optimal performance and unmatched support during this period.

For any queries or further discussions regarding this extension, please feel free to reach out to our team at [contact information]. We appreciate your collaboration and look forward to continuing our successful partnership.

Thank you for your attention and trust.

Sincerely,

[Your Name]

[Your Title]

[Your Company/Organization Name]

[Your Contact Information]