Drug Sample Request Clarification

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Position]

[Company/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to request clarification regarding our recent drug sample request submitted on [insert submission date]. Our team is currently preparing for testing and evaluation, and additional information would greatly assist in the process.

Specifically, we would like to clarify the following points:

- Details on the quantity and type of samples available.
- Testing protocols to be followed.
- Expected timelines for receipt of the samples.

Thank you for your attention to this matter. We look forward to your prompt response to facilitate our testing and evaluation processes.

Sincerely,

[Your Name]

[Your Position]

[Your Company/Organization Name]

[Your Contact Information]