

Letter of Acceptance for Pharmaceutical Position

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Hiring Manager's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to formally accept the offer for the position of [Job Title] at [Company Name]. I am excited about the opportunity to join your team and contribute to [mention any specific project or goal related to the company].

As discussed, my starting salary will be [insert salary], and I will begin on [insert start date]. I appreciate the comprehensive benefits package and look forward to being a part of such a reputable organization.

Thank you once again for this opportunity. I am enthusiastic about making a positive impact on the team and contributing to the continued success of [Company Name].

Sincerely,

[Your Name]