

# Regulatory Submission Acknowledgment

Date: [Insert Date]

To: [Recipient Name]  
[Recipient Title]  
[Recipient Organization]  
[Recipient Address]

Dear [Recipient Name],

We hereby acknowledge receipt of your regulatory submission concerning the clinical trial inspection for [Insert Study Name/Identifier]. Your submission was received on [Insert Receipt Date] and is currently under review.

Please note that the inspection is scheduled for [Insert Inspection Date], and our team will reach out to you regarding any necessary preparations or additional information required.

Should you have any questions or need further assistance, please do not hesitate to contact us at [Insert Contact Information].

Thank you for your cooperation.

Sincerely,  
[Your Name]  
[Your Title]  
[Your Organization]  
[Your Contact Information]