

Letter of Request for Pre-Approval of Drug Promotion Materials

Date: [Insert Date]

[Recipient Name]

[Recipient Title]

[Company/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are writing to submit for pre-approval our promotional materials related to [Drug Name]. The materials are intended for [specific audience, e.g., healthcare professionals, patients] and are designed to effectively convey important information regarding [Drug Name's indications, benefits, and relevant data].

Attached to this letter, you will find the following documents for your review:

- Draft of the promotional materials
- Supporting clinical data and references
- Intended target audience details

We believe these materials align with all regulatory requirements and we have ensured that the information presented is both accurate and compliant with [relevant laws/guidelines].

Please confirm receipt of this request and provide us with your feedback at your earliest convenience. Should you need any additional information, feel free to reach out to us directly.

Thank you for your attention to this matter. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Company/Organization Name]

[Your Contact Information]